

Manall Farhat

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Education: *Bachelor of Business Administration*, December, 2012
University of Michigan- Dearborn, Dearborn, MI
Double Major: Supply Chain Management and Management

Related Coursework:

- Human Resource Policy
- Operations Management
- Legal Environment of Business
- Federal Income Taxation
- Information Technology Security
- Management Skills Development

Leadership and Community Service:

- College of Business Executive Board** Dearborn, MI
01/11- Present
 - *Founding Member*
 - Facilitate and encourage communication between College of Business (COB) leadership and students.
 - Attract and retain student involvement and being the voice of students to develop activities.
- Alternative Spring Break** Rutland, MA & Battle Creek, MI
11/10- 3/11
 - Heifer international - Hands-on support in farming activities in order to help families in need of food
 - Habitat for Humanity - Helped rebuild homes for families.
- Students in Free Enterprise** Dearborn, MI
09/10 - Present
05/11- Present
 - *Chief Operating Officer*
 - *Project Manager*- Professional Development Week and World Trade Games
09/10 - 5/11
 - Awards: University of Michigan- Dearborn Organization of the Year 2011, SIFE Regional Champions 2011, and SIFE Nationals 2011 Top 60 Recognized team
- University of Michigan- Dearborn Homecoming Planning Committee** Dearborn, MI
05/10-10/10
 - *Event Coordinator*
 - What's The Scoop? Eat, Learn, Donate- Ice Cream Fundraising Event- American Cancer Society
 - 1st Annual Cardboard Boat Races
- American Marketing Association** Dearborn, MI
05/10- 09/11
 - *Vice President of Communications* -American Marketing Association, University of Michigan-Dearborn
 - Set meeting agenda and distributed all meeting announcements to board members, officers, faculty, and current and prospective members.
 - Prepared and submitted relevant information for use in the chapter plan and annual report.

Work Experience:

- Brose Jefferson** Warren, MI
05/11- Present
11/11- Present
 - Logistics Planner*
 - Inventory Control
 - Material Planning for Seats
 - Trouble shooting customer and supplier issues
 - Logistics/ Supply Chain Intern* 05/11-11/11
 - Freight Request for Quote
 - Warehouse Management- Implementation team
- Target** Allen Park, MI
07/07 - 05/11
09/09- 05/11
 - Guest Service Attendant/Assistant Manager- Cash Office- Cashier/Guest Service Trainer*
 - Created newsletter for better communication among team members, while managing team members and resolving customer service issues.
 - Gift card Captain- Regular maintenance of gift cards
 - Fill out necessary forms; actively trained team members on the cash register and how to deal with guest service issues
 - Count money and reconcile the accounts.
- Sales floor/ Guest Service* 06/08- 09/09
Cashier 07/07- 05/08