

STEPHANIE SALVADERO

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EDUCATION

The University of Michigan-Dearborn

Bachelor of Arts

Major: International Studies

Areas of Focus: French, Communications

Dearborn, MI

December 2013

G.P.A. 4.0

European Diploma of Higher Studies in Human Resources

Aix-en-Provence, France

June 2009

Associate of Applied Science in Corporate Communications

France

Aix-en-Provence,

June 2008

Cambridge International Examinations

Undergraduate Coursework: French & English Literature, Geography

Aix-en-Provence, France

Sept. 2004 – June 2006

HONORS & AWARDS

The University of Michigan-Dearborn College of Arts, Sciences & Letters Alumni Affiliate Scholarship

The University of Michigan-Dearborn International Honors Scholar 2012

Golden Key International Honors Society

Phi Theta Kappa

EXPERIENCE IN COMMUNICATIONS

French-American Chamber of Commerce, Michigan Chapter

Executive Director

Southfield, MI

June 2012 – Present

- Plans and runs major events as well as facilitates all Board of Directors meetings.
- Develops monthly newsletters and event invitations as well as consistently updates FACCOMI website.
- Maintains regular contact with potential and prospective members to determine their needs and assist them.
- Confers with Board of Directors to develop new events and marketing tools to increase membership.
- Actively participates in French community and business events, networking with general public and potential members.

Alliance Française de Détroit / Detroit French Alliance

Photo-journalist

Vice President

Detroit, MI

May 2010 – May 2011

Aug. 2010 – May 2011

- Planned and organized monthly cultural events in conjunction with the President.
- Designed monthly newsletters and photographed every monthly cultural event.
- Prepared presentations and lectures and participated in organizational board meetings.

Municipal Office, Communications Department

Substitute Communications Director

La Roque d'Anthéron, France

Nov. 2007 – Jan. 2008

- Prepared annual review of services and events provided to the community.
- Conferred with department heads to discuss topics, i.e. selection of information included in media materials.
- Edited organizational publications for external audiences, including local newsletters.
- Gathered and organized information to plan and prepare advertising for local events.

WORK HISTORY

Colosseum International Salon & Day Spa

Receptionist

Grosse Pointe Farms, MI

July 2010 – June 2012

Professional Pours

Wine Tasting Host

Oak Park, MI

Oct. 2011 – July 2012

The University of Michigan-Dearborn

Writing Center Consultant

Dearborn, MI

Oct. 2011 – April 2012

PROFESSIONAL DEVELOPMENT & AFFILIATIONS

University Partners Student Leadership Detroit Class II 2012 - 2013

Oct. 2012 – Present

The University of Michigan-Dearborn Women in Learning and Leadership Program

August 2012 – Present

Grosse Pointe French Alliance: Vice President (*Member since April 2010*)

May 2012 – Present

The University of Michigan-Dearborn Blueprints Leadership Program

Sept. 2011 – April 2012