

Krystle Beseler

945 E Jarvis
Hazel Park, MI 48030

(586) 215-8814
kbeseler@umd.umich.edu

Objective

To obtain an Accounting related internship position.

Education

University of Michigan – Dearborn
Bachelor of Business Administration
Major: Financial Accounting & Reporting

Dearborn, MI
May 2012
G.P.A.: 3.43

Relevant Coursework

Fundamentals of Information Systems
Cost Accounting and Management

Financial Accounting
Accounting Information Systems

Honors

University of Michigan-Dearborn Difference Maker, 2011

Work Experience

University of Michigan – Dearborn
Lead Student Assistant, Career Services

Dearborn, MI
05/09-Present

Promoted to Lead Student Assistant. Create fliers, posters, presentations and banners for events sponsored by Career Services. Select content and publish 2 newsletters focusing on professional development and employment. Critique resumes for students and alumni. Proofread the 2010-2011 planners. Liaison between student workers and supervisors. Utilizing Excel for statistics and other data to be summarized for annual and interim reports.

Student Assistant, Career Services

11/07-05/09

Input information about available positions for employers. Responded to inquiries about programs and services offered through Career Services. Organized, created, modified and filed documents. Input data into Excel. Answered phone calls, responded to student and alumni questions, and scheduled appointments.

METRO Credit Union

Center Line, MI

Volunteer Student Teller, Center Line High School

09/06-05/07

Associations and Leadership

Beta Alpha Psi

- Participant on the Fundraising Committee and Recruiting Committee

Vice President, InterVarsity Christian Fellowship

04/10-Present

Small Group Leader, InterVarsity Christian Fellowship

09/08-04/10

Community Service

CommuniD BBQ

Martin Luther King, Jr. Day of Service 2011

Stanford House , 2010

Alternative Spring Break, Habitat for Humanity – South Carolina 2008

Greening of Detroit, 2010

Alternative Spring Break, Chicago Urban Plunge 2009

Computer Skills

Microsoft Office programs including Word, Excel, Publisher and PowerPoint.